



Date: _____

Appendix 1

(Exim Bank ref. - Appendix 16(i))

HONG LEONG BANK BERHAD / HONG LEONG ISLAMIC BANK BERHAD

(Attn: _____ Trade Services Centre)

Dear Sir/Madam,

Ref: INSTRUCTION ON ECR/ECR-i TRANSACTION – PRE-SHIPMENT FACILITY

I/We hereby request you to lodge the bill / drawdown / liquidate / rollover / early discharge the pre-shipment ECR loan in accordance to the particular below. I/We have read and hereby agreed to observe and be bound by the terms and conditions laid down in the ECR Guideline and in any other agreements executed by me/us upon your approval of my/our application hereof.

1. Drawee Code Drawee Name
2. Record Type (C : Conventional / I : Interest Free)

<input type="checkbox"/> Drawdown	<input type="checkbox"/> Partial Liquidation	<input type="checkbox"/> Early Discharge
Date :	Date :	Exim Ref :
Loan Type : (OE/DP/FP)	Amount (RM) :	Amount (RM) :
Method : (DLC/DPO/LPO/CRS/FIP)	Source of funds :	Exports Proceeds
Amount (RM) :		Post Shipment Proceeds
		Own Source Proceeds
		Combination (export proceeds & post-shipment proceeds)
<input type="checkbox"/> Roll-Over	<input type="checkbox"/> Lodgement	
Date :	CP No. :	Export Order/ECR DLC/ECR DPO/LPO No. :
CP No. :	Destination	Amount (RM) :
Maturity Date :		
Rollover Amount :		
<u>Old Eximref No.</u>	<u>Roll Over Amount</u>	

Thank you.

Yours faithfully,
For and on behalf of

.....
(Authorised Signatories)

FOR ECR BANK'S USE ONLY	
Eximref No. :	Signature(s) Verified :
Lodgement Amount :	Check By :
Lodgement Date :	Authorised By :
Maturity Date :	

To: Exim Bank, **FOR ECR BANK'S USE ONLY – System On-line Request to Exim Bank**

Due to our system failure, we hereby request Exim Bank to perform on-line up date for the above transaction for / or on our behalf.

Thank you.

For and on behalf of
Hong Leong Bank Berhad (97141-W) / Hong Leong Bank Islamic Bank Berhad (686191-W)

(Authorised Signatories & Chop)

Note : Please submit your request latest by 12:00 pm

Tick where applicable