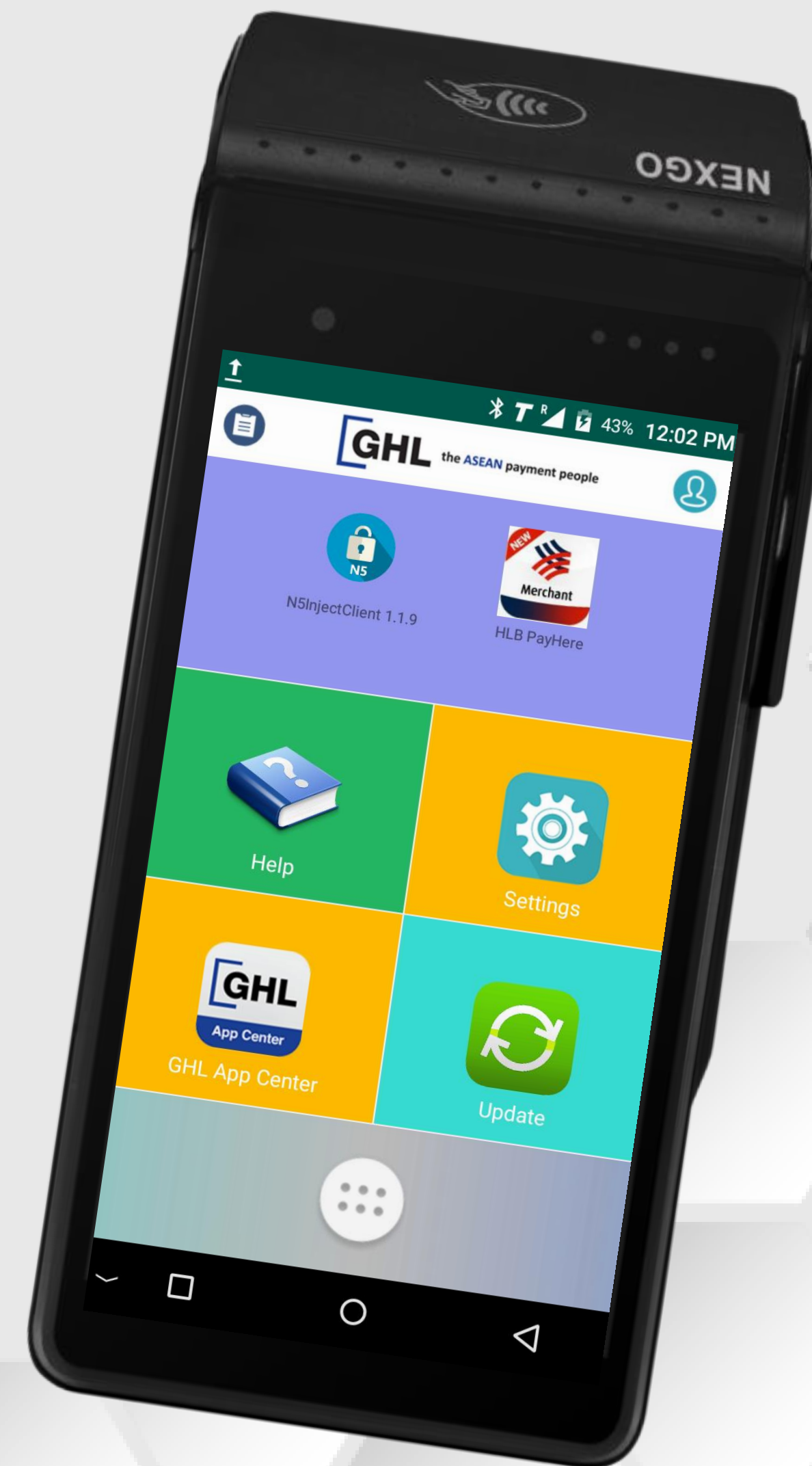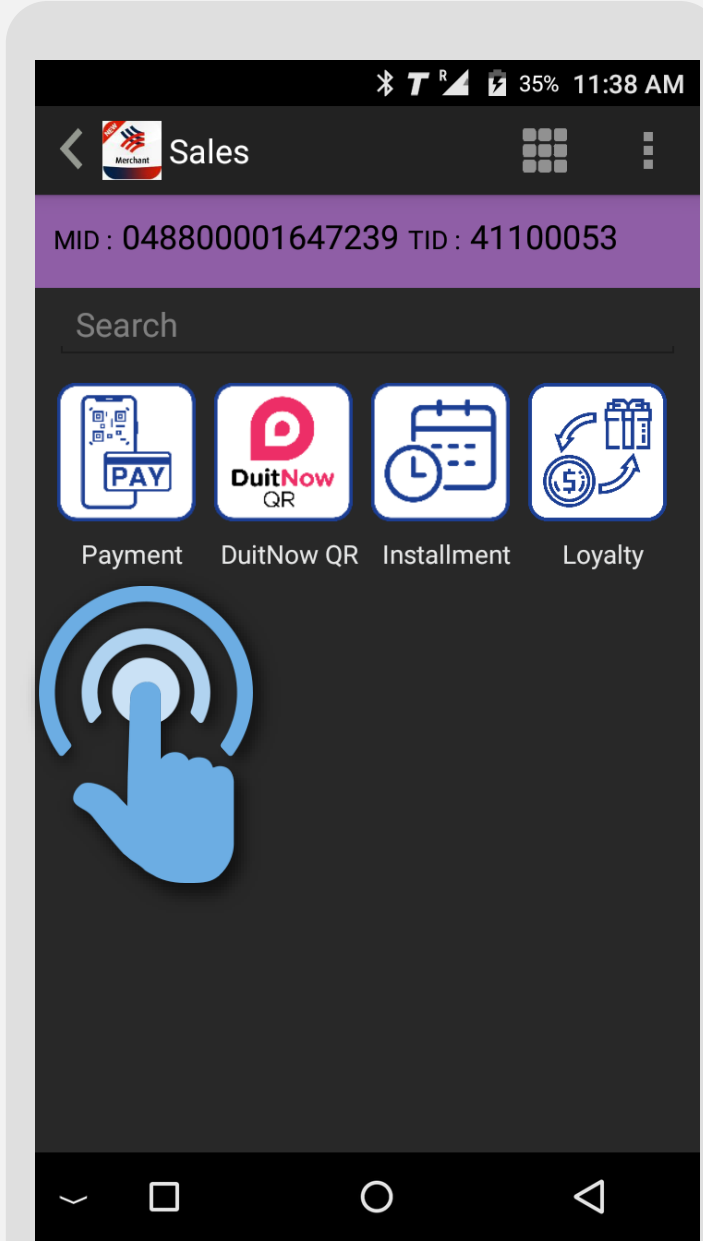# GHL

TERMINAL USER GUIDE

Sale | Hong Leong Bank

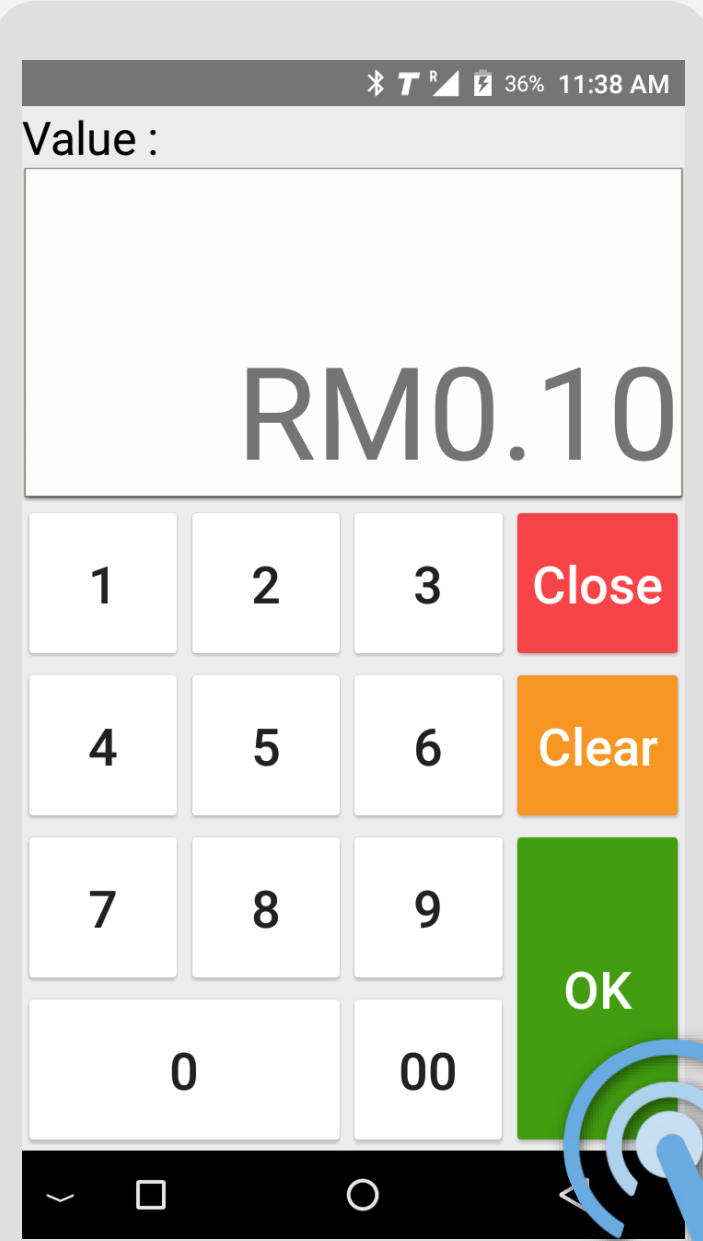**Terminal Model: Android N5**

Sale (Wave) | HONG LEONG BANK
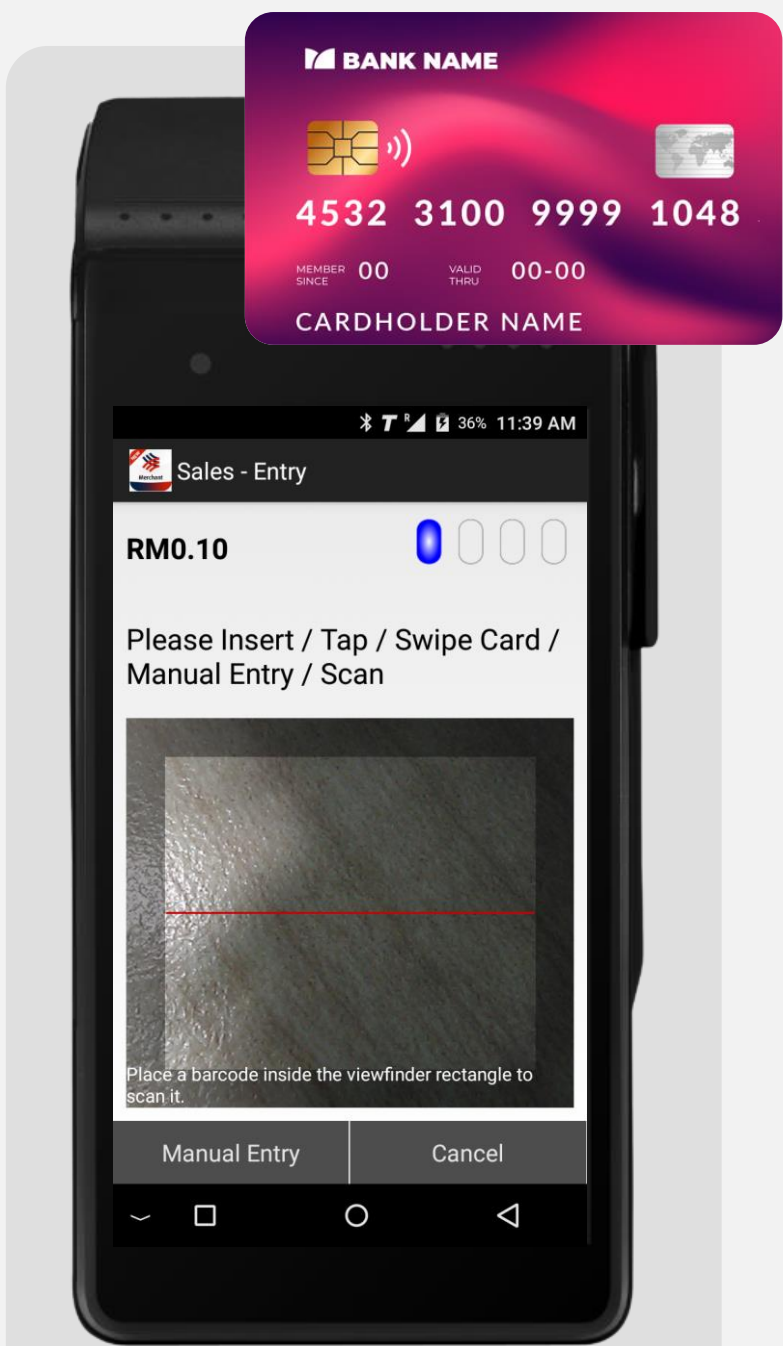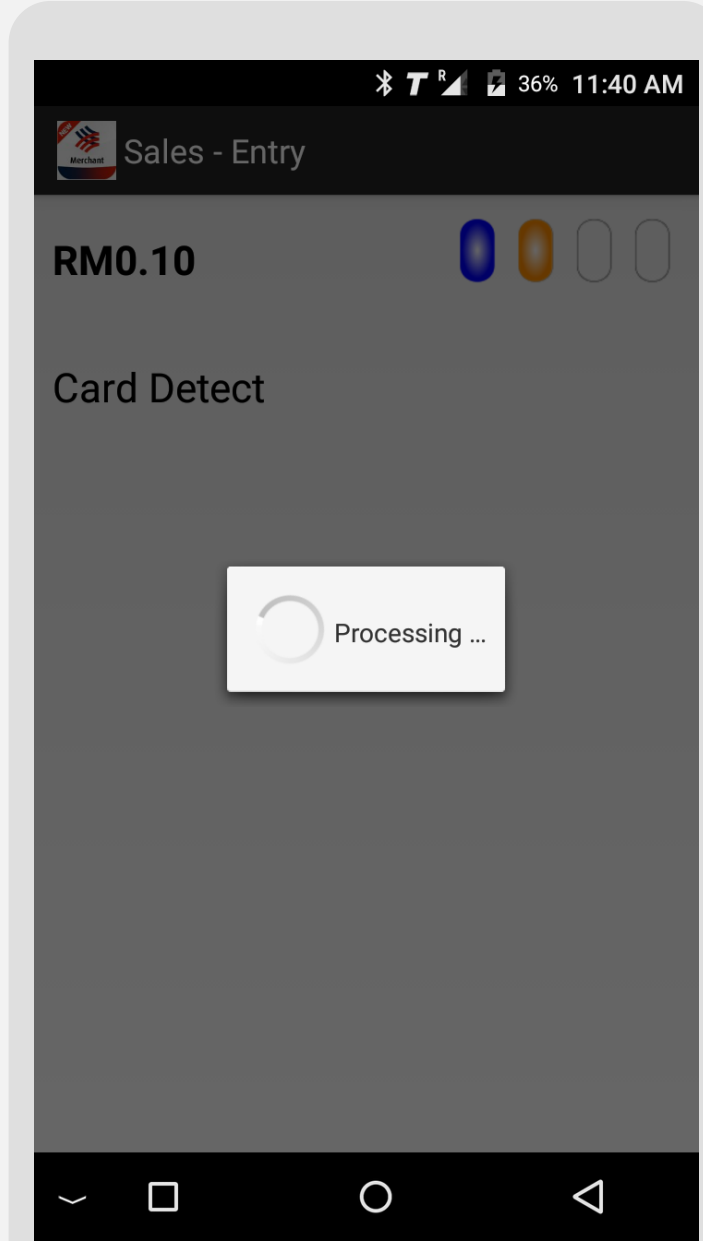
Terminal Model: Android N5
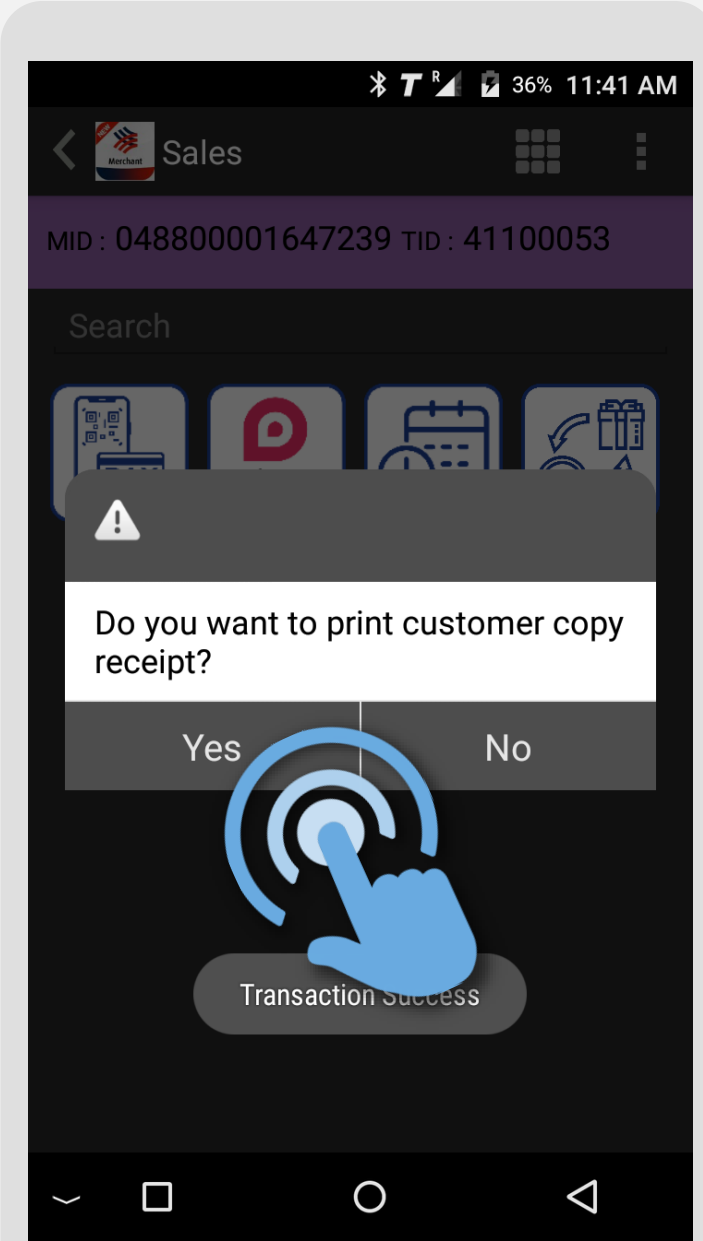
STEP 1 — Press on 'Sale' icon

STEP 2 — Key in sale amount & press 'OK'

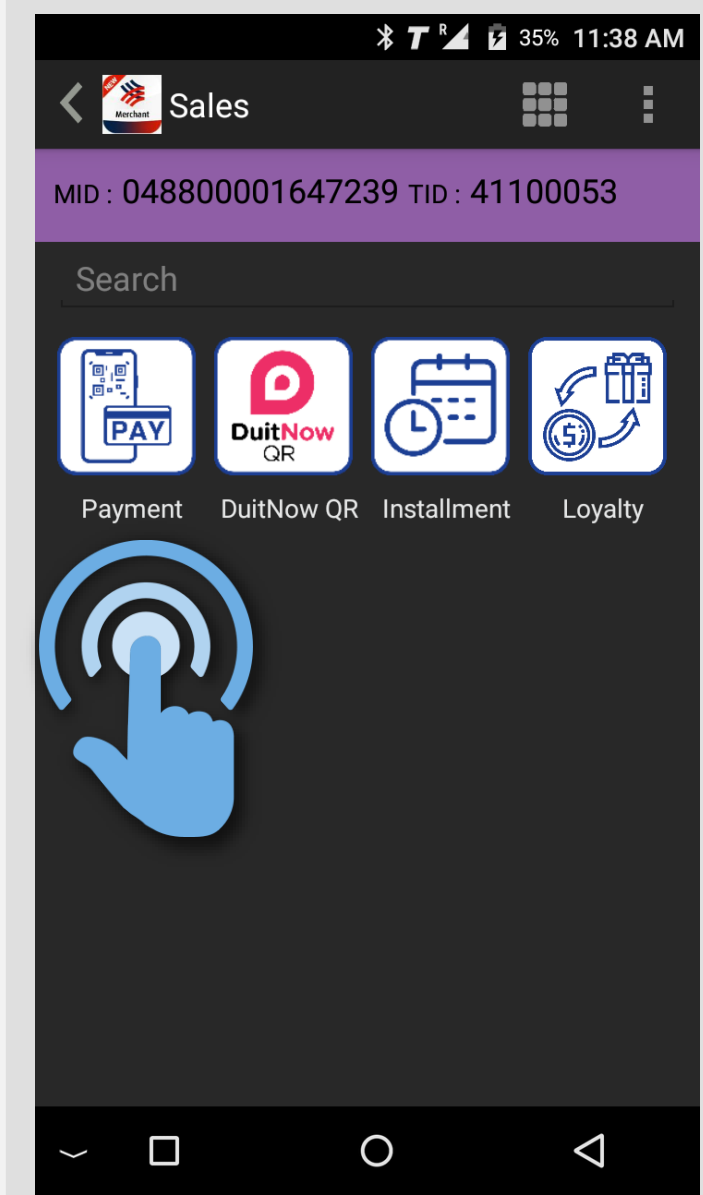**STEP 3** — Tap the Card

STEP 4 — Once transaction is successful, merchant receipt will be printed

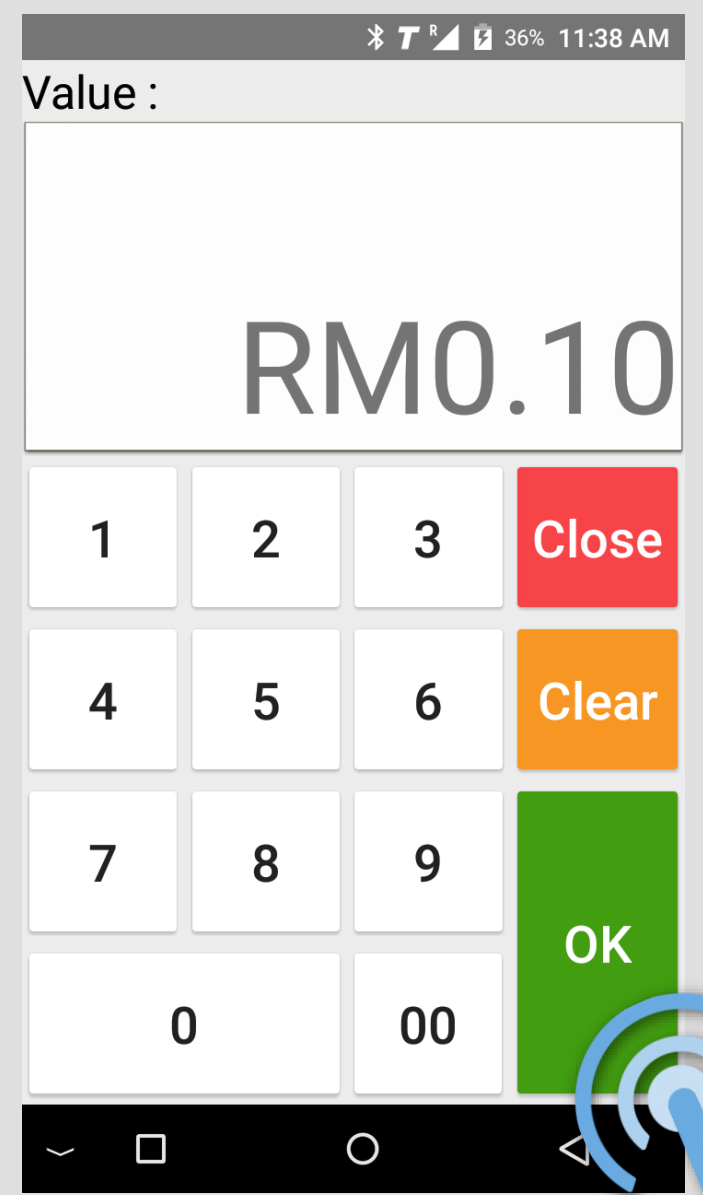**STEP 5** — Press 'Yes' to print the customer copy receipt

Sale (Insert) | HONG LEONG BANK

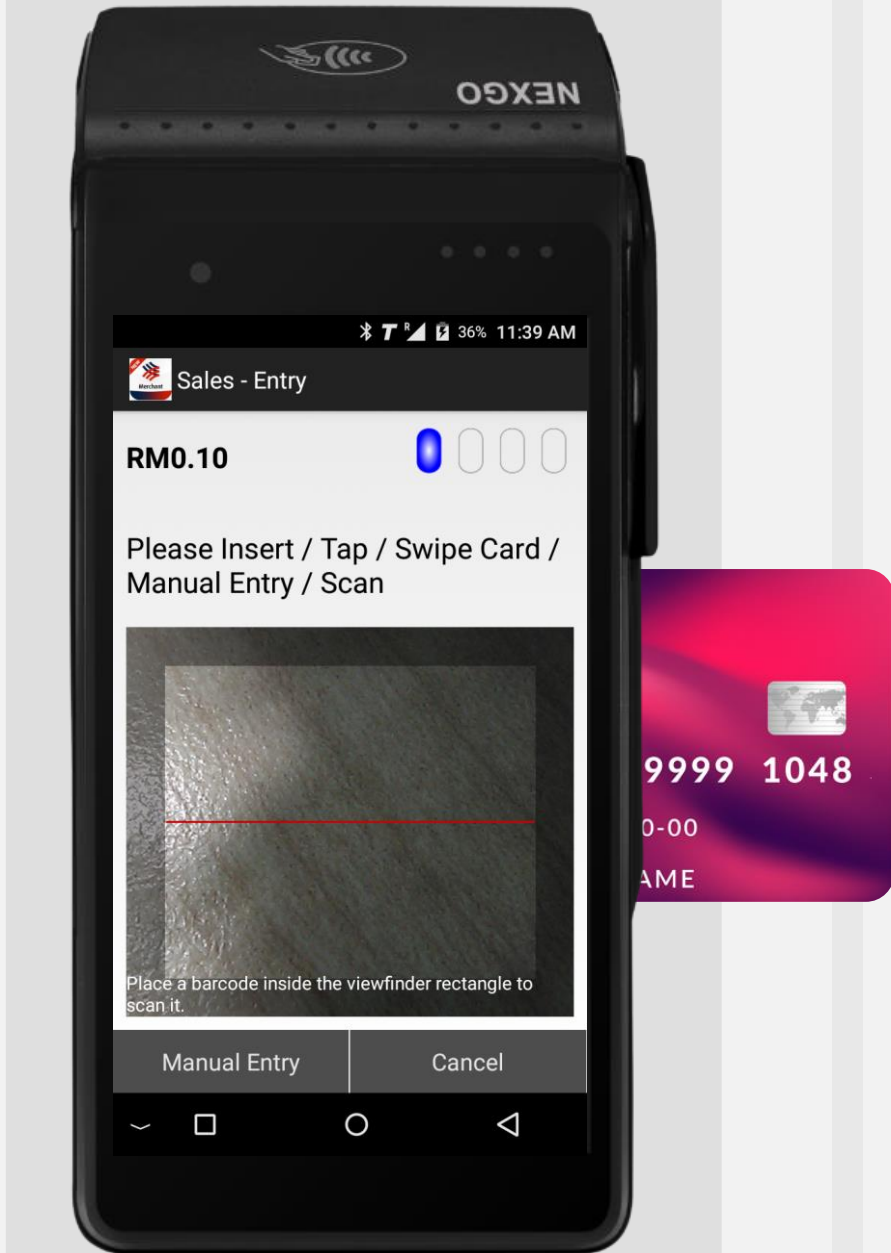## Terminal Model: Android N5

STEP 1
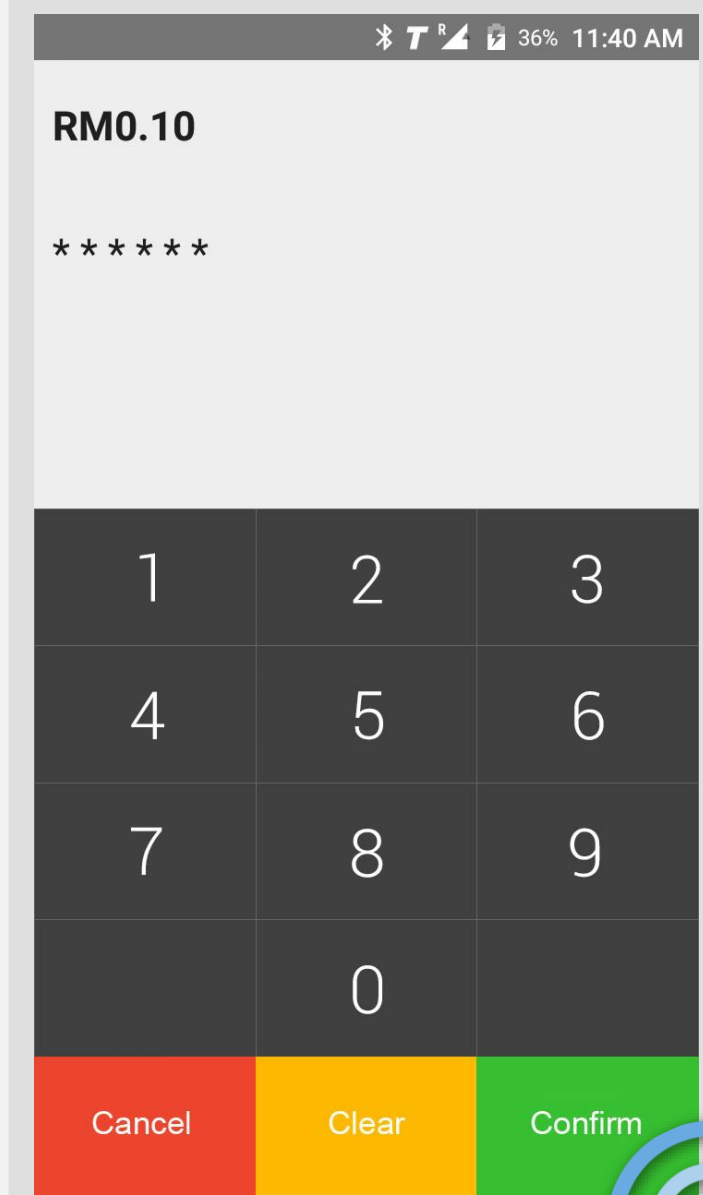Press on 'Sale' icon

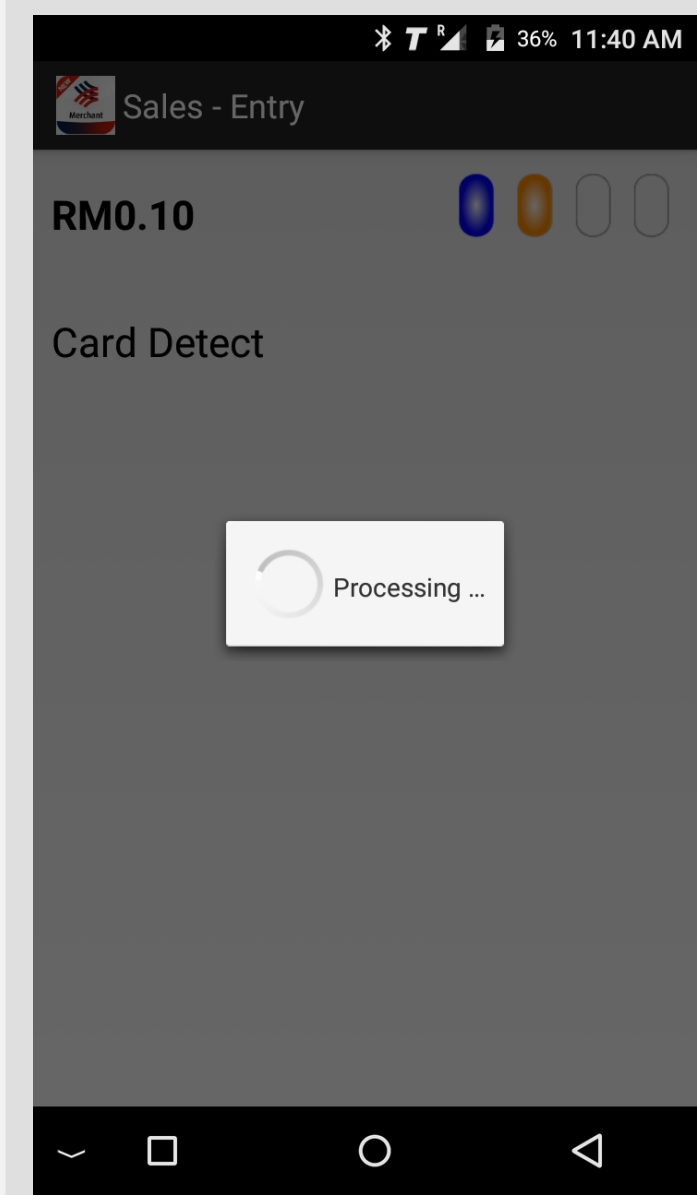**STEP 2**
Key in sale amount & press 'OK'

STEP 3
Insert the Card

STEP 4
Key-in customer Card password and press 'Confirm'
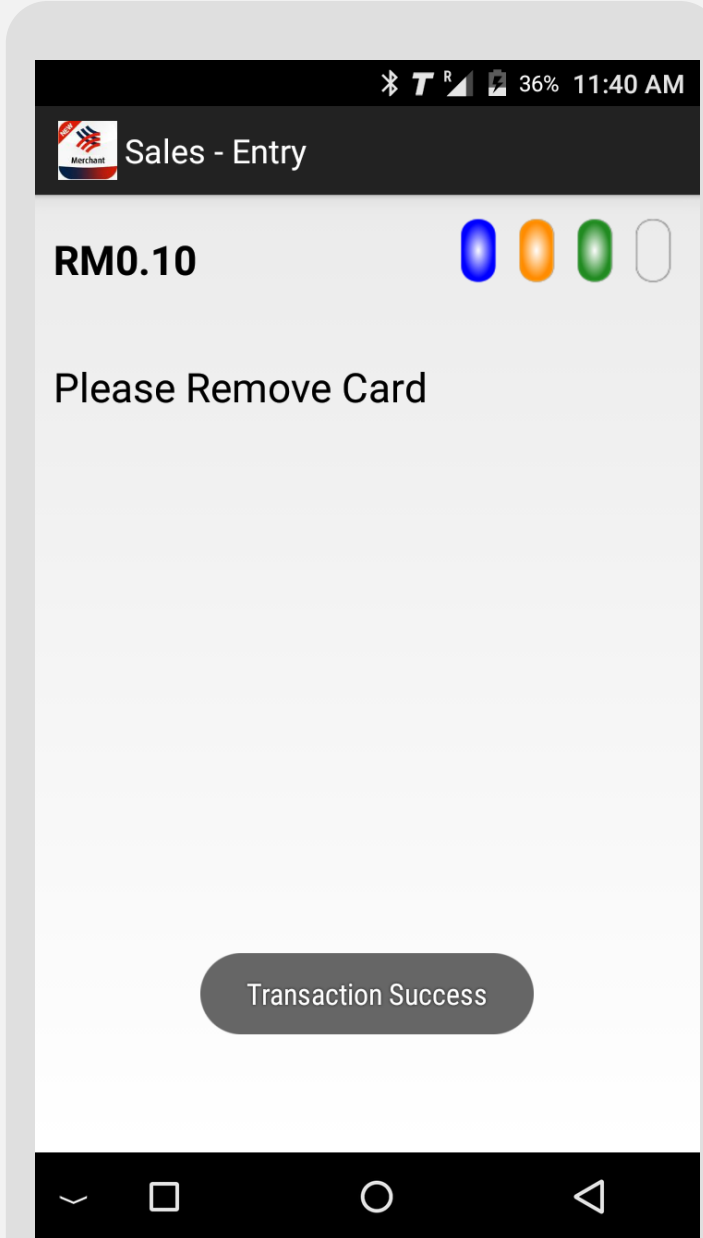
STEP 5
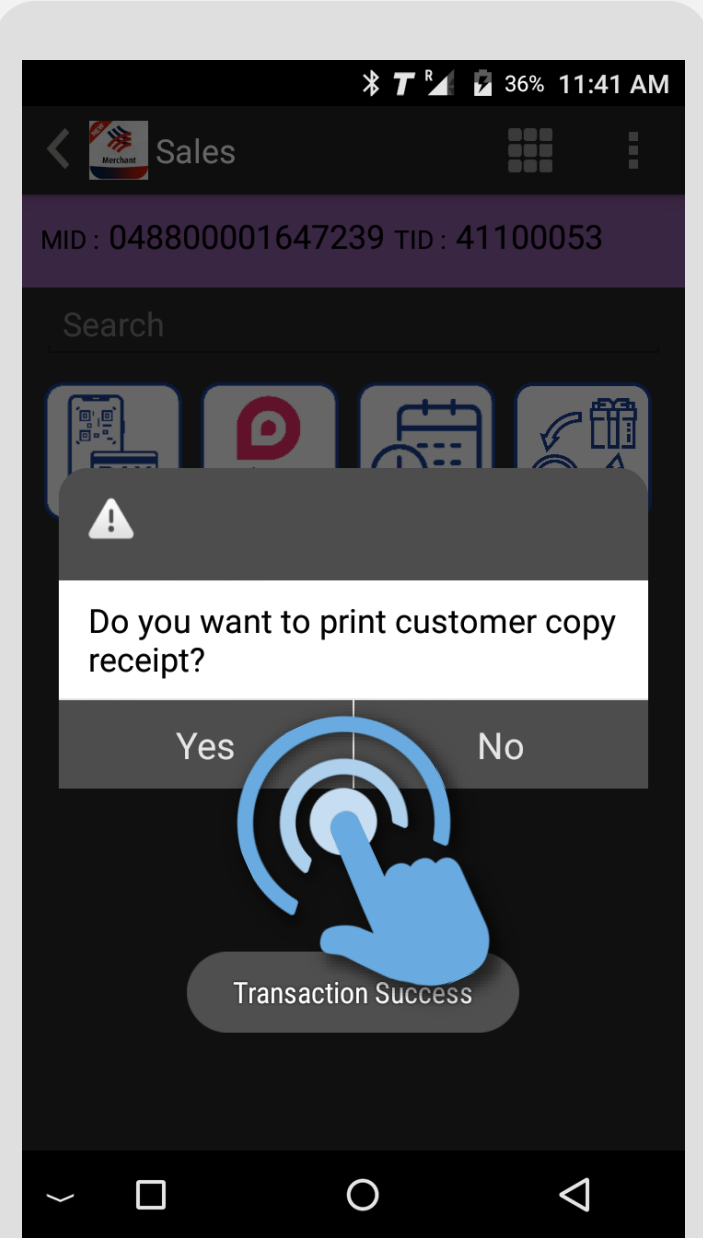Please wait while the transaction is in process

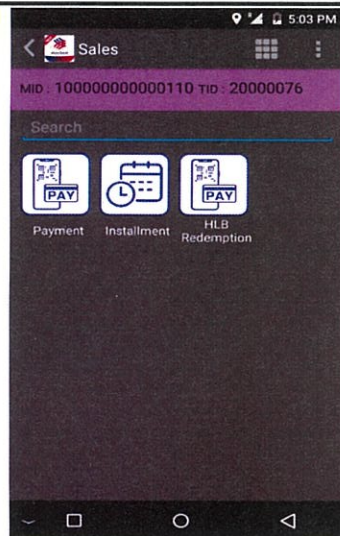# Sale (Insert) | HONG LEONG BANK

Terminal Model: Android N5

STEP 6
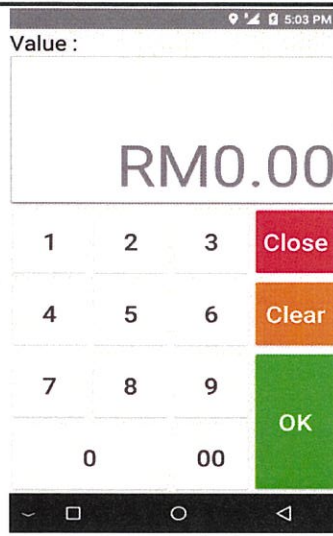
Once transaction is successful, merchant receipt will be printed

STEP 7

Press 'Yes' to print the customer copy receipt

RM 0.10	
Please Insert / Tap / Swipe Card / Manual Entry / Scan	Press to scan
Manual Entry	Cancel

Tap card

*picture 2

Card Payment	**RM 0.10**
Please Remove Card	Processing ...

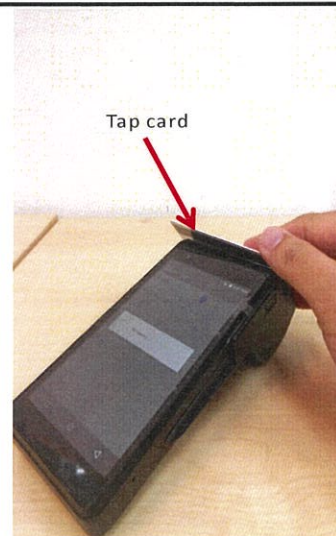Do you want to print customer copy receipt?
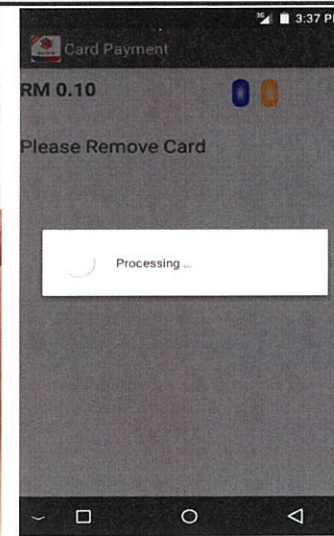
Yes | No

1. Press <Payment>
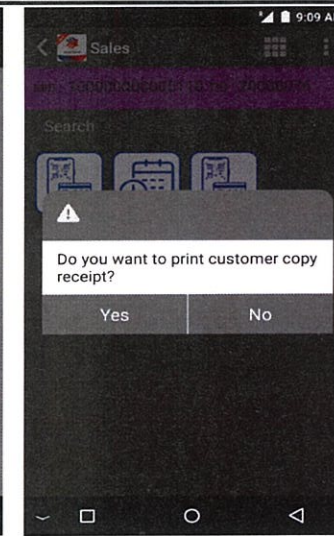
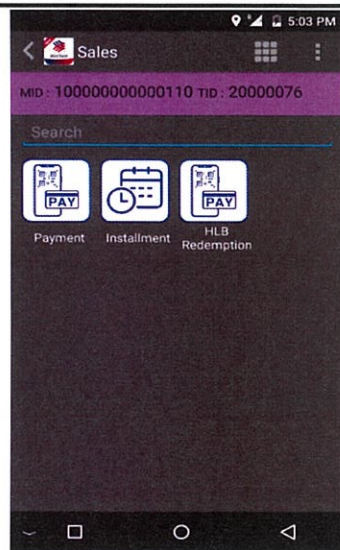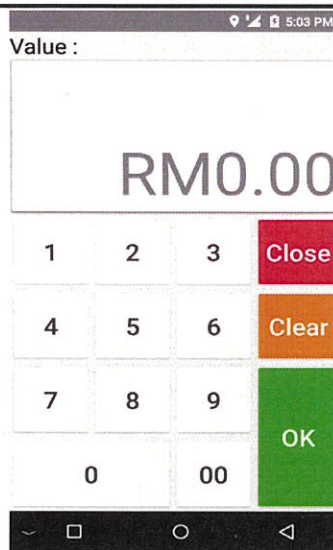2. Key in amount and press <OK>

3. Tap card (*refer picture 2)

*picture 2

4. Terminal processing and merchant copy receipt print out. Customer can remove the card

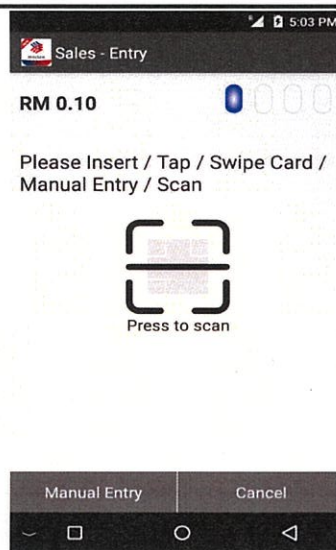5. Press <Yes> to print Customer copy receipt.

Value :

RM0.00

1	2	3	Close
4	5	6	Clear
7	8	9	OK
0	00		

Sales	MID : 100000000000110 TID : 20000076

Search

Payment | Installment | HLB Redemption

Value :

RM0.00

1	2	3	Close
4	5	6	Clear
7	8	9	OK
0	00		

Sales - Entry	**RM 0.10**
Please Insert / Tap / Swipe Card / Manual Entry / Scan	Press to scan
Manual Entry	Cancel

Sales - Entry	**RM 0.10**
Processing ...	
Cancel	Next >

Do you want to print customer copy receipt?
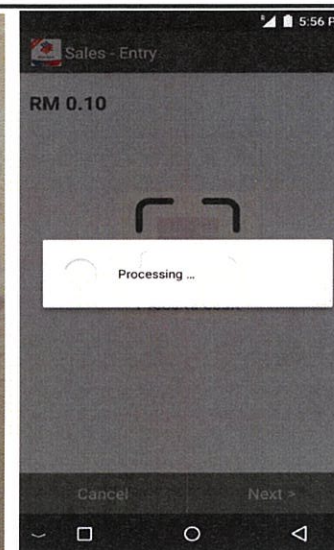
Yes | No

1. Press <Payment>
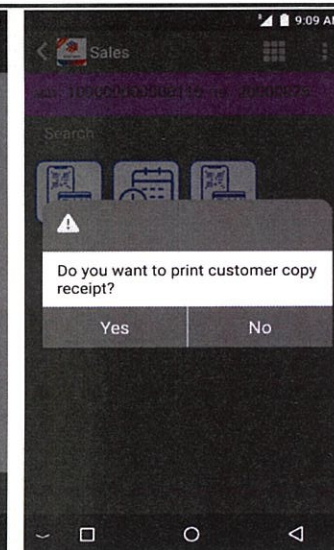
2. Key in amount and press <OK>
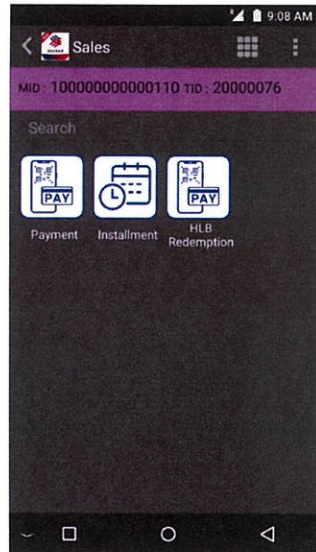
3. Tap <Press to scan>
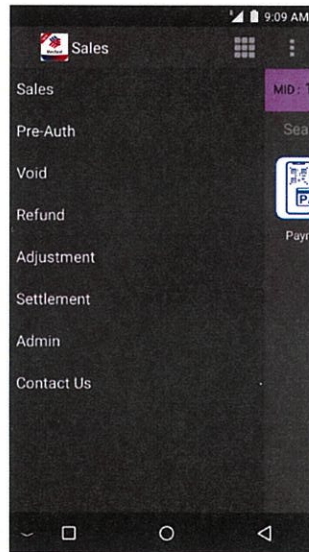
4. Scan customer's ewallet QR

5. Terminal processing and merchant copy receipt print out
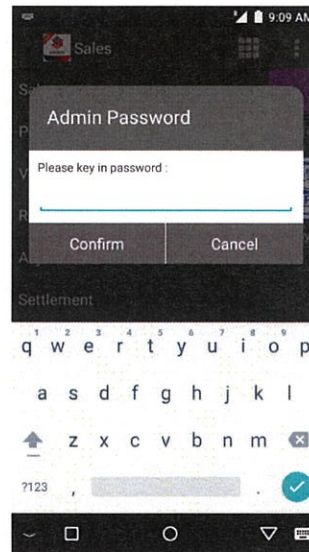
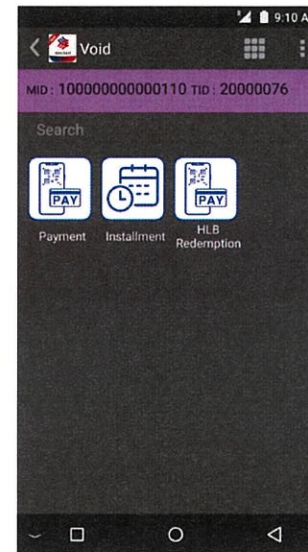6. Press <Yes> to print Customer copy receipt.

1. Press the HLB PayHere icon
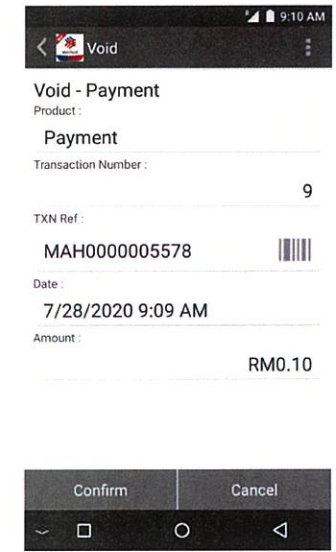
2. Select <Void>

3. Key in the admin password (login password) and press <Confirm>
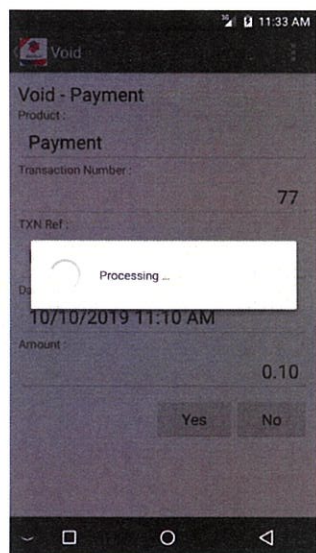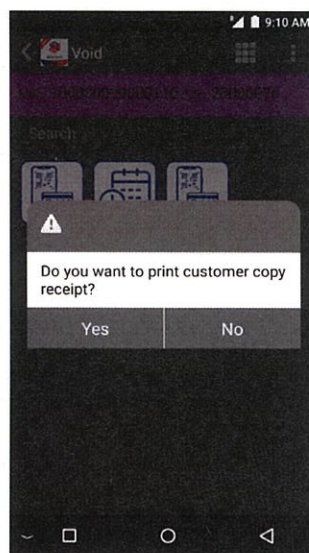
4. Press <Payment>

5. Key in the transaction no. and press <Next> or select the transaction from the listing
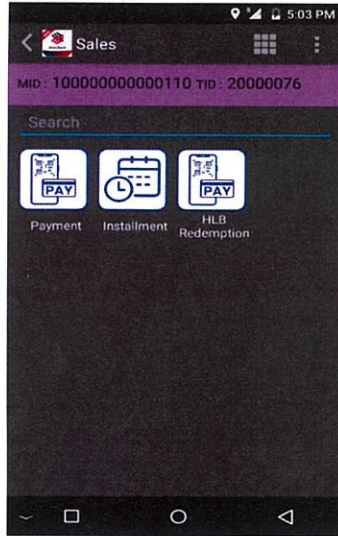
6. Press <Confirm>

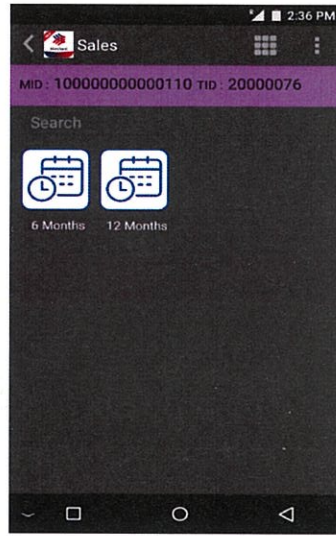7. Terminal processing and merchant copy receipt print out

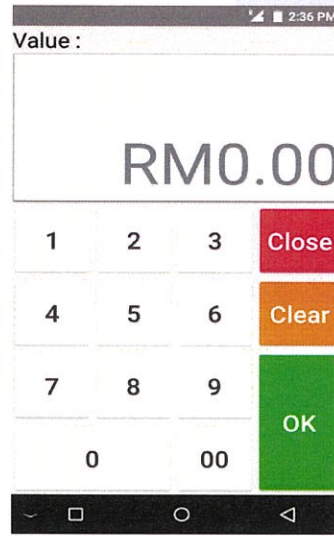8. Press <Yes> to print Customer copy receipt.

Sale

1. Press <Installment>

MID : 100000000000110 TID : 20000076
Search
Payment | Installment | HLB Redemption

2. Select <6 Months> or <12 Months>

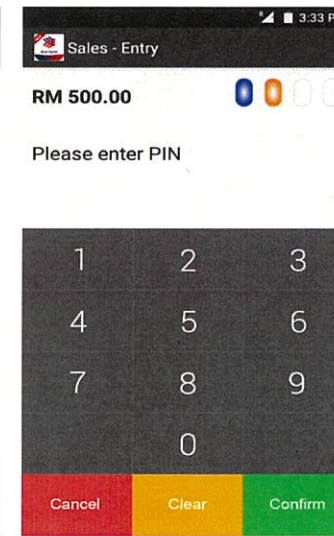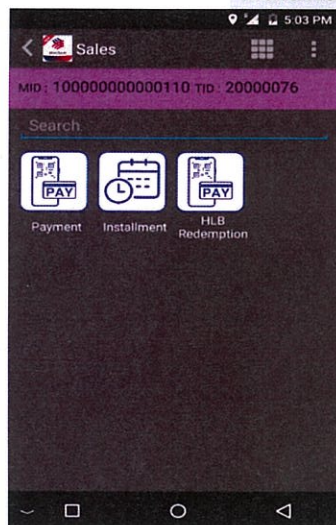MID : 100000000000110 TID : 20000076
Search
6 Months | 12 Months

3. Key in amount. RM 500.00 for <6 Months> or RM 1000.00 for <12 Months>, tap <OK>
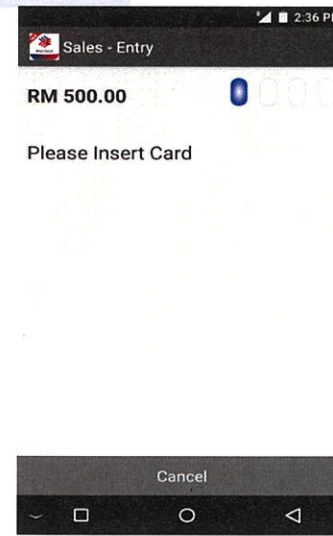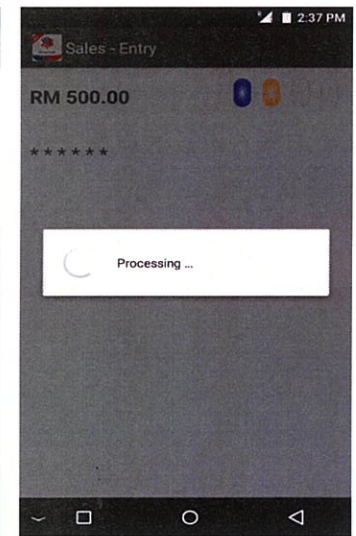
Value :
RM0.00
1 2 3 Close
4 5 6 Clear
7 8 9 OK
0 00

4. Insert card

Sales - Entry
RM 500.00
Please Insert Card
Cancel

5. Request card holder key in <PIN> and press <Confirm>

Sales - Entry
RM 500.00
Please enter PIN
1 2 3
4 5 6
7 8 9
0
Cancel | Clear | Confirm

6. Terminal processing and merchant copy receipt print out

Sales - Entry
RM 500.00
******
Processing ...

7. Press <Yes> to print Customer copy receipt.

Sales
Do you want to print customer copy receipt?
Yes | No

Balance Inquiry

MID : 100000000000110 TID : 20000076

Search

Payment | Installment | HLB Redemption

1. Press <HLB Redemption>

MID : 100000000000110 TID : 20000076

Search

Balance Inq | Redemption

2. Select <Balance Inq>

Sales - Entry

Please Insert / Tap / Swipe Card / Manual Entry

Manual Entry | Cancel

3. Insert card

Sales - Entry

Card Detect
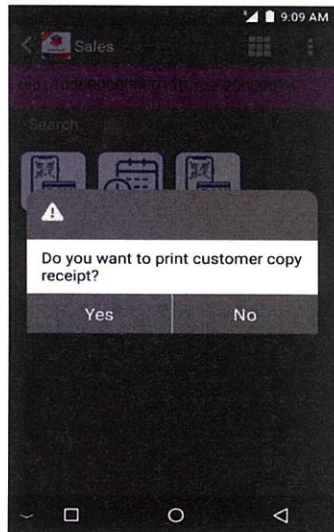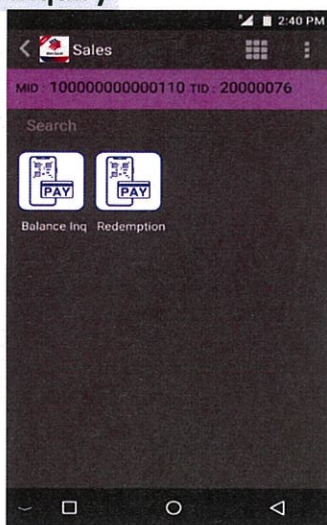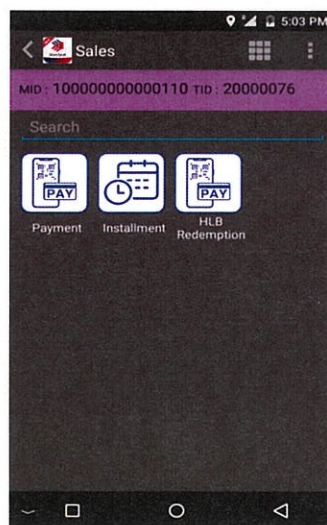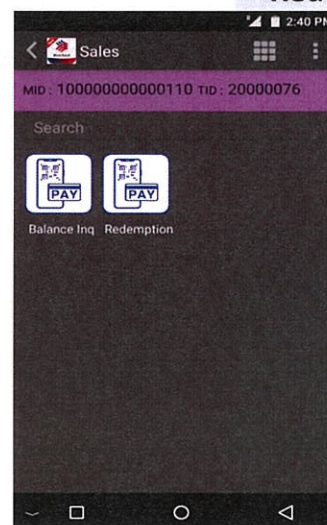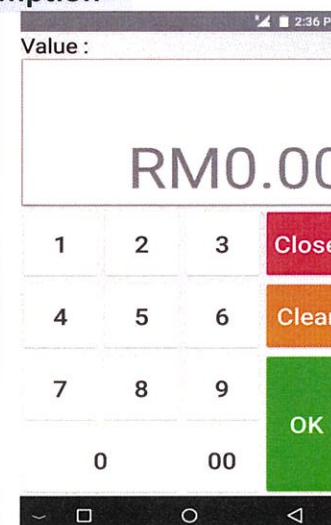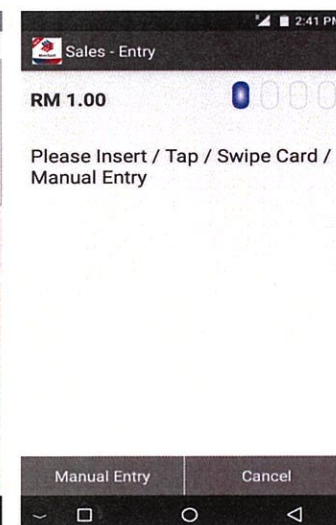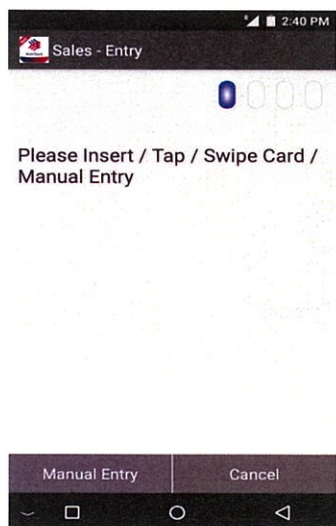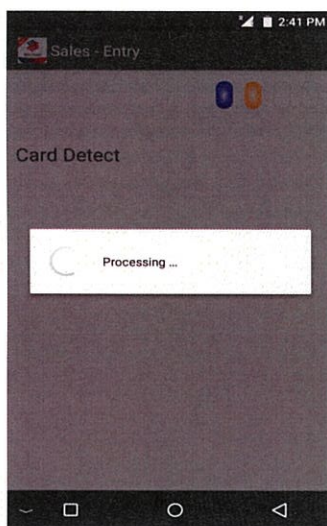
Processing ...

4. Terminal processing and Loyalty Inq receipt print out

Redemption

MID : 100000000000110 TID : 20000076

Search

Payment | Installment | HLB Redemption

1. Press <HLB Redemption>

MID : 100000000000110 TID : 20000076

Search

Balance Inq | Redemption

2. Select <Redemption>

Value :

RM0.00

1	2	3	Close
4	5	6	Clear
7	8	9	OK
0	00		

3. Key in amount and press <OK>

Sales - Entry

RM 1.00

Please Insert / Tap / Swipe Card / Manual Entry

Manual Entry | Cancel

4. Insert card

Sales - Entry

RM 1.00

Please enter PIN

1	2	3
4	5	6
7	8	9
	0	

Cancel | Clear | Confirm

5. Request card holder key in <PIN> and press <Confirm>

Sales - Entry

RM 1.00

* * * * * *

Processing ...

6. Terminal processing and merchant copy receipt print out

Sales

Search

⚠ Do you want to print customer copy receipt?

Yes | No

7. Press <Yes> to print Customer copy receipt

1. Press <Payment>

2. Key in amount and press <OK>

3. Press <Manual Entry>

4. Key in <Card Number> Tap on Exp.MM/YY

5. Scrolling the exp.date and press <OK>

6. Tap on CVV and key in

7. Press ✓

8. Terminal processing and merchant copy receipt print out

9. Press <Yes> to print Customer copy receipt.

1. Press the HLB PayHere icon

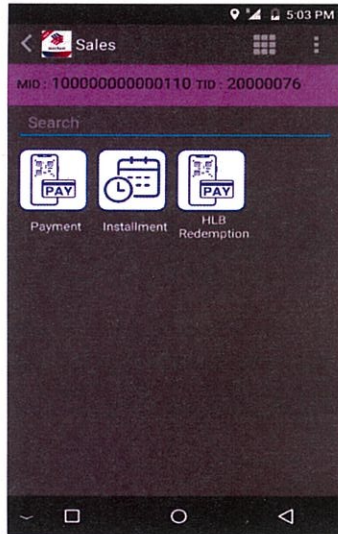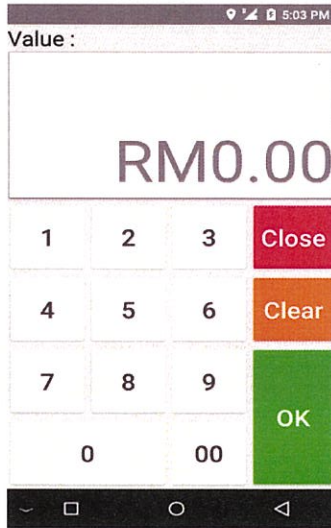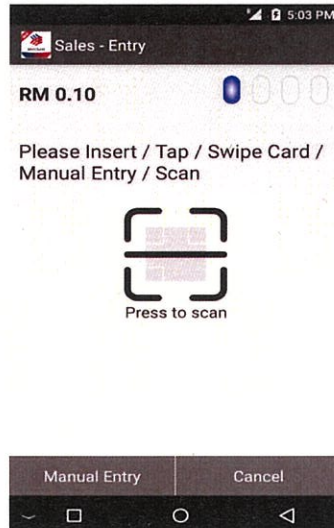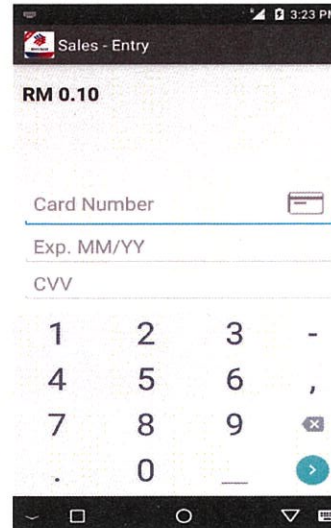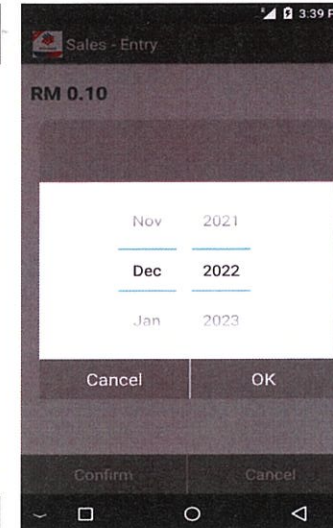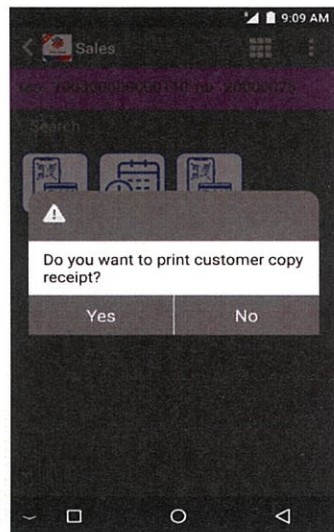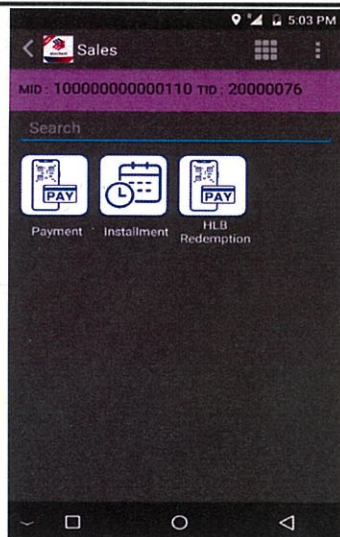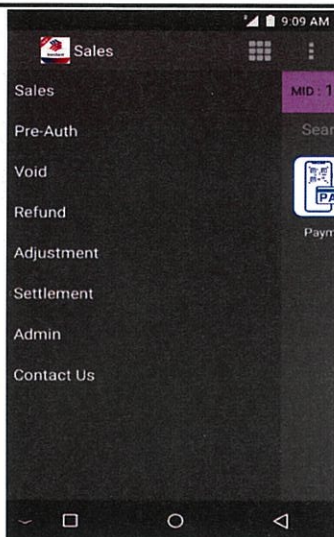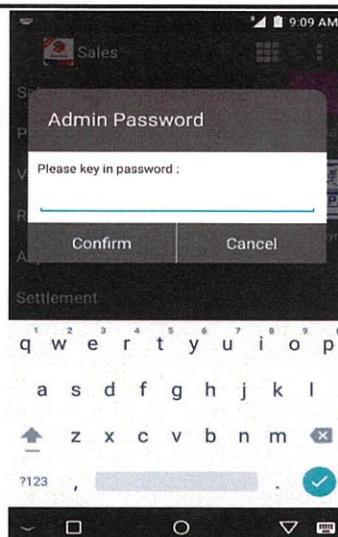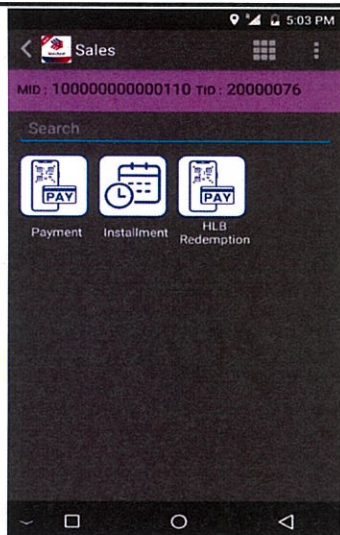2. Select <Settlement>

3. Key in the admin password
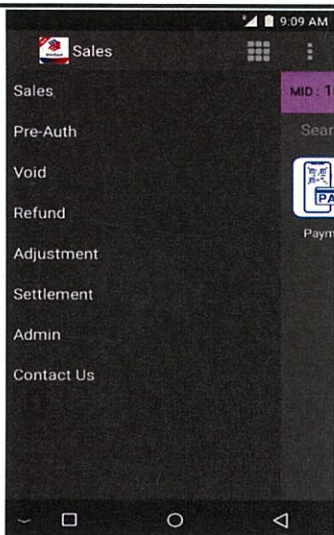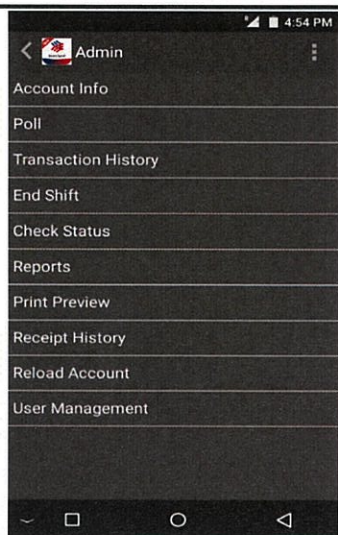   (login password) and
   press <Confirm>

4. Press <Confirm>

5. Press <Print>
   Settlement Report printed out

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1. Press the HLB PayHere icon
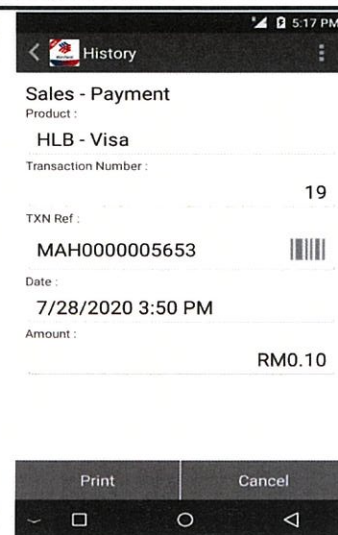

2. Select Admin
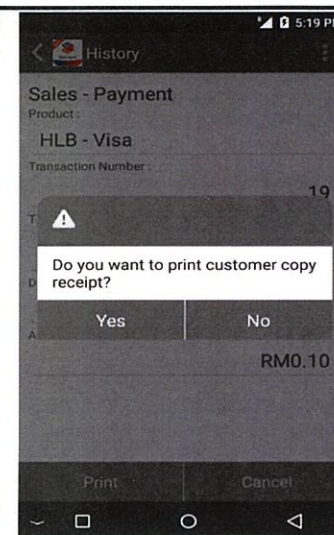

3. Select Receipt History

4. Tap on the record that
   wanted to reprint

5. Press <Print> .
   Merrchant copy receipt
   printed out

6. Press <Yes> to print
   Customer copy receipt